

Championships Grant

Program Guidelines



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1. Acknowledgement of Aboriginal People and Country

The Department of State Growth (State Growth) recognises and values Aboriginal histories, knowledge and lived experiences and is committed to being culturally inclusive and respectful in our working relationships with all Aboriginal people.

State Growth acknowledges all Aboriginal people; the traditional owners of the Land upon which we work and pay our respects to Elders past and present.

2. Overview

Events are an important part of the visitor economy. They create a trigger for travel, promote regional dispersal of visitors, encourage participation and connectedness between people, and create excitement and entertainment, which in turn increases people's desire to visit or return to Tasmania.

Events Tasmania is committed to attracting people to Tasmania, encouraging people to move around Tasmania and inspiring people to talk about Tasmania through their own circles of influence.

Events Tasmania aims to deliver a balanced events portfolio that enhances Tasmania's brand and reputation as a unique tourism destination while aligning with the [Tasmanian Government Events Strategy 2023-2027](#).

The Tasmanian Government's Events Strategy 2023- 2027 provides a framework to maintain a sustainable and successful tourism and hospitality sector that delivers greater benefits to the economy and our communities, by supporting events that align these three pillars:

- I. Economic – Events are a key generator of economic growth opportunities.
- II. Social – Events contribute to our environment, wellbeing and connectedness, and incorporate into their offerings a genuine recognition of our island and its people.
- III. Brand – Events create substantial value for Tasmania and Tasmanians. Tasmania has become a popular destination for visitors seeking to explore the many unique experiences on offer.

3. Aim

The aim of the Championships Grant program is to support the hosting of national and international championship and sporting events in Tasmania, driving increased visitor numbers to the state by attracting high-profile competitions.

The grant seeks to boost Tasmania's profile as a premier destination for sports tourism, generate economic benefits for local communities, and promote regional dispersal of visitors. The program also aims to foster community pride and engagement, while enhancing Tasmania's reputation as a host for competitive and high-calibre championship events.

4. Funding available

Grants of between \$3,500 and \$10,000 are available to organisers of eligible competitions, championship and sporting events that:

- Attract more than 100 people from outside Tasmania who stay three nights or more in paid commercial accommodation (hotel, motel, B&B, cabin).
- Promote pre- and post- championship travel as part of their event marketing.

Grant amounts are determined by the number of interstate or international visitors the championship or sporting event will attract, and when and where in Tasmania the championship or sporting event will be held.

Please refer to section [9. Assessment process](#) table for eligible amounts.

5. Eligibility

Applicants must meet the following eligibility criteria:

- 5.1. Be registered for tax purposes in Australia with a continuously active Australian Business Number (ABN) on or before 30 June 2024.
- 5.2. Host a competition, championship, or sporting event that attracts more than 100 people from outside Tasmania, who stay a minimum of three nights or more in paid commercial accommodation*.
- 5.3. Promote pre- and post-championship travel as part of the event marketing.
- 5.4. Apply at least two months prior to the event start date.

Applicants may be asked to supply documentation to support their eligibility claims, as part of the application process, or as part of an audit process. Information supplied by applicants may be subject to authenticity checks using third party software.

*Commercial accommodation is defined as a hotel, motel, bed and breakfast, cabin.

6. Ineligible applicants/applications

6.1. Events Tasmania's grant programs do not support:

- i. conferences.
- ii. conventions.
- iii. symposiums.
- iv. trade fairs.
- v. expos.
- vi. concert series.
- vii. touring acts or shows.

6.2. Events that have already received funding from another Events Tasmania grant program.

6.3. Applicants with **overdue reporting obligations** from previous Events Tasmania grants.

7. Eligible expenditure

All event activities and materials relating to the championship, except for expenditures listed in Section [8. Ineligible expenditure](#).

Please note: all funding received from this program will be required to be acquitted with appropriate evidence, as per [Section 17. Acquittal](#).

8. Ineligible expenditure

- Purchase of equipment, activities and/or services, which are not solely for the purpose of producing and delivering the Event.
- Elements of the Event that are previously or currently funded by other government programs.
- Event activities which are already completed or due to be completed before the commencement of the funding period, including activities that will commence before the funding is approved. Funding will not be provided retrospectively.
- Fines and penalty payments.
- Debt or loans.

9. Assessment process

Applications that meet the eligibility criteria will be assessed and grant amounts will be determined by the below table:

Number of interstate or international visitors coming to your championship	Month the championship is being held?	Region the championship is taking place?	Grant value
Between 100 and 199	Between December and February	Greater Hobart**	\$3,500
		Outside Greater Hobart	\$5,000
	Between March and November	Greater Hobart	\$5,000
		Outside Greater Hobart	\$5,000
Between 200 and 399	Between December and February	Greater Hobart	\$5,000
		Outside Greater Hobart	\$5,000
	Between March and November	Greater Hobart	\$5,000
		Outside Greater Hobart	\$7,500
Over 400	Between December and February	Greater Hobart	\$5,000
		Outside Greater Hobart	\$7,500
	Between March and November	Greater Hobart	\$7,500
		Outside Greater Hobart	\$10,000

**Greater Hobart refers to Hobart, Clarence and Kingborough local government areas.

10. Timeframes

Description	Date/time
Program opens for applications	1 October 2024 from 2:00 pm
Program closes	29 May 2025 at 2:00 pm
Applications assessed	Within two weeks from submission
Applicants notified	Within two weeks from submission

Applications will not be accepted after the program closes.

11. Contact details

For queries about this program, contact:

- Events Tasmania
- info@eventstasmania.com
- 1300 880 634

12. How to apply

Applications should be submitted using SmartyGrants. For assistance with using SmartyGrants, please see the [applicant help guide](#).

Contact Events Tasmania to discuss any issue preventing you from using SmartyGrants to submit your application.

Step-by-step guide on how to apply for a championships grant:

1. **Prepare:** Read the program guidelines and make sure you are eligible to apply.
2. **Start:** The application form is available at: [eventstasmania.com/grants and funding/grant program/championship grants](https://eventstasmania.com/grants-and-funding/grant-program/championship-grants)
3. **Confirm:** Ensure all information and documentation is accurate and attached. You may not be able to change an application or provide additional information after you submit your application.
4. **Submit:** You will receive an email notification after you submit your application. Keep this notification as confirmation of your submission.
5. **Assessment:** Applications will be assessed by an internal assessor.
6. **Notification:** We will notify you with the outcome of your application within two weeks from submission.

Other information to consider:

- Applications must be received at least two months prior to the event start date.
- Applications will only be accepted for events that are taking place in the 2024-25 financial year. Please contact Events Tasmania (details above) if your event is scheduled in June, July or August 2025.
- If you are working with another organisation on delivering your event, please make sure you discuss this application with them prior to applying. Events Tasmania will not accept more than one application for grant funding against the same event and associated interstate visitation.
- You may be asked to provide information or documentation after you have submitted your application.

Events Tasmania also strongly encourages applicants to demonstrate:

- Engagement with the Tasmanian Aboriginal community and the steps taken to acknowledge and/or incorporate genuine and meaningful inclusion of Tasmanian Aboriginal culture in the event.
- The operation of an environmentally sustainable event or how the event is working towards sustainable practices in operation and delivery.
- How your event currently meets the accessibility needs of patrons or the plans to identify and work towards this.

13. Grant funding agreement

If your application is successful, you will be required to enter a legally binding funding agreement.

The funding agreement, along with these program guidelines, provide the grant terms and conditions.

You will not receive payments until the funding agreement is completed.

14. Appealing a decision

If your application is unsuccessful, you may appeal the decision.

The appeals process ensures that all applicants have been treated fairly.

We will consider appeals that relate to administrative process issues in grants management.

All requests must be in writing and addressed to the Director of Events Tasmania. Your request must be received within 28 days from the date of State Growth notifying you of the decision about your application.

For further information about the appeal process, contact Director, Events at info@eventstasmania.com.

15. Grant payments

If your application is successful, you will be asked for your bank account details to receive your grant payment.

The bank account must be in your name. You may be asked to provide a copy of your bank statement or a letter from your bank as confirmation.

Providing incorrect bank account details may result in significant delays or not receiving your grant payment. We cannot guarantee the recovery of funds paid to an incorrect bank account.

You will be required to return some or all the funds if:

- you do not complete the activities required under the funding agreement;
- you do not use any or all of the funding provided;
- your situation changes in a way that prevents completion of the grant; or
- we find that the information provided to us is false or misleading.

16. Taxation and financial implications

Grants distributed under this program may be treated as income by the Australian Tax Office (ATO).

We strongly recommend that, prior to applying, you seek independent advice from a tax advisor, financial advisor and/or the ATO, about the possible tax implications for receiving the grant.

Grants distributed under this program attract Goods and Services Tax (GST).

If you are registered for GST, the grant amount will be grossed up to include GST. A valid tax invoice must be supplied by the successful applicant to State Growth.

Information on invoices can be found on our Business Tasmania website:

www.business.tas.gov.au/manage_a_business/invoices

17. Acquittal

If your application is successful, you must provide an acquittal at the conclusion of the grant.

An acquittal is a statement that confirms the grant was completed as per the funding agreement.

17.1. How to acquit your grant

We will send you an acquittal form using SmartyGrants.

Your acquittal must include:

- a report on the activities completed and their outcomes.
- a report on the income and expenditure.
- evidence such as invoices, receipts and images.

We may ask you to provide a Statement of Expenditure certified by an independent, professional auditor. You will be responsible for the cost of obtaining the certified Statement of Expenditure.

17.2. Failure to complete an acquittal

If you do not satisfactorily acquit your grant by the due date:

- you may be required to return the funding to the State Growth; and
- you may be ineligible for other grants from State Growth.

Contact us to discuss any issue preventing you from acquitting your grant.

18. Publicity of grant assistance

State Growth is accountable for its spending of public funds, including providing grants. As part of the accountability process, State Growth may publicise, without further notice, information about the grants provided, including the level of financial assistance, the identity of the recipient, and the purpose of the financial assistance.

If you have received a grant from State Growth:

- despite any confidentiality or intellectual property right subsisting in the grant funding agreement or deed, a party may publish all or any part of the grant funding agreement or deed without reference to another party, and you consent to the disclosure of your name in this context.
- all obligations under the *Personal Information Protection Act 2004* (Tas) still apply.

19. True and accurate information

You must take care to provide true and accurate information. Any information that is found to be false or misleading may result in action being taken and grant funds, if already provided, may be required to be repaid to State Growth.

20. Right to information

Information provided to State Growth may be subject to disclosure in accordance with the *Right to Information Act 2009*.

21. Information collection and usage

Personal information will be managed in accordance with the *Personal Information Protection Act 2004*. This information may be accessed by the individual to whom it relates, on request to State Growth.

State Growth may use and disclose the information you provide for the purposes of discharging its functions under the Program Guidelines and otherwise for the purposes of the program and related uses. State Growth may also use information received in applications and during the delivery of the project for reporting purposes.

22. Disclaimer

Although care has been taken in the preparation of this document, no warranty, express or implied, is given by the Crown in Right of Tasmania, as to the accuracy or completeness of the information it contains.

The Crown in Right of Tasmania accepts no responsibility for any loss or damage that may arise from anything contained in or omitted from or that may arise from the use of this document, and any person relying on this document and the information it contains does so at their own risk absolutely.

The Crown in Right of Tasmania does not accept liability or responsibility for any loss incurred by an applicant that are in any way related to the program.



Department of State Growth

Events Tasmania

GPO Box 536

Hobart TAS 7001 Australia

Phone: 1300 880 634

Email: info@eventstasmania.com

Web: www.eventstasmania.com

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